

Business and Management

Business: Legal Services T Level

In Brief

Start Date / Duration

This course begins in September 2025 and runs for two years.

Entry Requirements

- A minimum of five GCSEs including English and Maths at GCSE grade 4 or above.
- Must be below the age of 18 at time of enrolment.

You will achieve

Level 3 Legal Services T level.

All Year 2 T Level students achieved an additional qualification in payroll

Course Overview

Our T Level in Legal Services is designed with employers to provide industry-specific skills. Covering topics such as business environment, legal professions, industry regulations, law fundamentals and sector-relevant technology. The T Level [<https://www.barnsley.ac.uk/courses/all-about-t-levels/>] includes 315 hours of industry placement, providing practical knowledge and real workplace experience to prepare you for a career in Legal Services.

Course Content

To achieve this qualification, you'll need to complete two components: a Core Component and an Occupational Specialism.

Core Components include:

- The business environment
- Careers within legal professions
- Industry regulations
- Professionalism and ethics/equality, diversity and inclusion
- Security and risk
- Professional services
- Fundamentals of law
- Fundamentals of financial accounting

- Sector-relevant technology
- Data driven innovation/analytics and design thinking
- Research skills
- Project/change management and administration
- The Legal Services sector

Specialism Module

In addition to the core content, you will also complete a module of an occupation-specific content

- Legal services assistant – business, finance and employment

Employer Set Project:

The employer-set project ensures you have the opportunity to combine core knowledge and skills to develop a substantial piece of work in response to an employer set brief. The employer-set project forms part of the Technical Qualification and is a separate part of the T Level programme to the Industry Placement.

How will I be assessed?

You will be assessed by completing a written examination and an externally set project.

In addition, you must complete an industry placement, lasting a minimum of 315 hours.

What Equipment Will I Need?

Where will I study?

Old Mill Lane campus
Church Street
Barnsley
S70 2AX

What can I do next?

You could progress onto university-level study including Higher Technical Qualifications (HTQs) [<https://www.barnsley.ac.uk/courses/higher-technical-qualifications-htqs/>], a Higher Apprenticeship [<https://www.barnsley.ac.uk/higher-education/higher-apprenticeships/>] or degree [<https://www.barnsley.ac.uk/higher-education/higher-apprenticeships/>] or go straight into employment. Potential job roles after studying this course could include:

- Court Usher
- Legal Secretary
- Paralegal

See what careers are available in the Business

[<https://www.barnsley.ac.uk/app/uploads/2023/01/Business-page0030.pdf>] sector. Use our online careers tool, Career Coach [<https://barnsley.lightcastcc.com/?radius=®ion=Barnsley>], to find out

what your next steps could be.

How much does the course cost?

This course is fully funded.

Extra information

Last updated: 9th January 2025

Want to apply?

Visit <https://www.barnsley.ac.uk/apply> to get started

Call us on **01226 216 123**