

Business and Management

Business: Legal Services T Level

In Brief

Start Date / Duration

This course begins in September 2025 and runs for two years.

Entry Requirements

- A minimum of five GCSEs including English and Maths at GCSE grade 4 or above.
- Must be below the age of 18 at time of enrolment.

You will achieve

Level 3 Legal Services T level.

All Year 2 T Level students achieved an additional qualification in payroll

Course Overview

Our T Level in Legal Services is a two-year, technical study programme, designed with employers to give you the skills required in industry.

T Levels are an alternative to A Levels and apprenticeships. They combine classroom theory, practical learning and a minimum 315 hours of industry placement with an employer to make sure you have real experience of the workplace.

You will develop the core knowledge and skills that are needed for entry to a range of occupations in Legal Services.

Levels combine technical knowledge, practical skills specific to accountancy and an industry placement, which equips you with the knowledge and skills employers are looking for, along with real experience of the workplace. You will spend 80% of your time in the classroom and 20% on a 45-day industry placement.

Your T Level will be worth UCAS points (a T Level Distinction* is worth the same as 3 A levels at A*) and will be recognised by universities and other education providers so you can choose to continue studying if you wish.

Students who achieve a T Level will get a nationally recognised certificate which employers will use as evidence in their recruitment.

T Levels will offer students a mixture of classroom or workshop-based learning and ‘on-the-job’ experience.

Please visit our T Level page [<https://www.barnsley.ac.uk/courses/all-about-t-levels/>] for more information.

Course Content

To achieve this qualification, you’ll need to complete two components: a Core Component and an Occupational Specialism.

Core Components include:

- The business environment
- Careers within legal professions
- Industry regulations
- Professionalism and ethics/equality, diversity and inclusion
- Security and risk
- Professional services
- Fundamentals of law
- Fundamentals of financial accounting
- Sector-relevant technology
- Data driven innovation/analytics and design thinking
- Research skills
- Project/change management and administration
- The Legal Services sector

Specialism Module

In addition to the core content, you will also complete a module of an occupation-specific content

- Legal services assistant – business, finance and employment

Employer Set Project:

The employer-set project ensures you have the opportunity to combine core knowledge and skills to develop a substantial piece of work in response to an employer set brief. The employer-set project forms part of the Technical Qualification and is a separate part of the T Level programme to the Industry Placement.

How will I be assessed?

You will be assessed by completing a written examination and an externally set project.

In addition, you must complete an industry placement, lasting a minimum of 315 hours.

What Equipment Will I Need?

Where will I study?

Old Mill Lane campus
Church Street
Barnsley
S70 2AX

What can I do next?

You could progress onto university-level study including Higher Technical Qualifications (HTQs) [<https://www.barnsley.ac.uk/courses/higher-technical-qualifications-htqs/>], a Higher Apprenticeship [<https://www.barnsley.ac.uk/higher-education/higher-apprenticeships/>] or degree [<https://www.barnsley.ac.uk/higher-education/higher-apprenticeships/>] or go straight into employment. Potential job roles after studying this course could include:

- Court Usher
- Legal Secretary
- Paralegal

See what careers are available in the Business [<https://www.barnsley.ac.uk/app/uploads/2023/01/Business-page0030.pdf>] sector. Use our online careers tool, Career Coach [<https://barnsley.lightcastcc.com/?radius=®ion=Barnsley>], to find out what your next steps could be.

How much does the course cost?

This course is fully funded.

Extra information

Last updated: 29th November 2024

Want to apply?

Visit <https://www.barnsley.ac.uk/apply> to get started

Call us on **01226 216 123**