BARNSLEY COLLEGE

**JOB DESCRIPTION (REC 3)**

**Post Title:** Beauty Therapy and Nails Teacher

**Department:** Catering, Hospitality, Hair & Beauty

**Reporting to:** Curriculum Leader

**Grade:** TEACH1

**Summary of the Post**

To work with a Course Leader and deliver on appropriate range of courses to learners using relevant teaching, learning and assessment methodologies.

**Main Duties**

* To plan and prepare teaching in accordance with the curriculum needs of the College.
* To prepare teaching materials as required and as directed by the Course Leader or manager.
* To select appropriate materials from the range available to enhance learner progress.
* To assess work within their programmes in order to support learner progress.
* To utilise methods and styles of support consistently with programme aims and learners’ personal goals.
* To monitor individual learning plans for learners and contribute to their updating and progression.
* To apply appropriate teaching and learning strategies which take account of individual learner needs.
* To promote good working relations to foster learning.
* To establish and maintain a learning environment that is appropriate to the learner groups.

**Standard Duties in all College Job Descriptions**

* Engage in the implementation of College Quality systems.
* Show a commitment to diversity, equal opportunities and anti-discriminatory practices.
* Show a commitment to ensuring that children and young people learn in a safe environment.
* Ensure that all information is secured, used and maintained in line with internal and external standards including ensuring that confidential information is processed in line with the Data Protection Act and College policies.
* Participate in relevant and appropriate training and development as required.
* These duties may be amended from time to time by the line manager in consultation with the post holder.

**Departmental Specific Duties**

* To plan, lead and supervise trips and visits (Inc. residential) that enrich and support curriculum area learning and promote skill development.
* Foster partnerships / strong working relationships with external organisations and employers that enrich and support curriculum learning.
* Lead/deliver/facilitate Learner Development workshops and sessions that are focussed on developing learners in a range of different ways, monitoring progress throughout.

**Method of Working**

Barnsley College expects all staff to work effectively as part of a team or teams, delivering high quality education and support to staff and students. As a minimum this requires dealing with people politely and tactfully, communicating with colleagues and students both formally and informally, offering guidance and information in accordance with College guidelines, policies and procedures when requested and contributing to the maintenance of the Barnsley College environment. In order to do this staff are expected to make themselves aware of the relevant policies and procedures. All staff are required to maintain confidentiality as required.

**Public Relations**

Considerable importance is attached to the public relations aspect of all work undertaken by Barnsley College staff. It is a prime objective therefore that staff will at all times project to the public the image of the College as keen to assist wherever possible, and positively promote the work that is carried out across its various services.

**PERSON SPECIFICATION REC 4 –** Teacher

**Guidance Notes**: Please detail the Essential and Desirable criteria required for the specific post that is being advertised. This document will form part of the advertisement and recruitment pack to candidates. If an applicant does not meet all the criteria listed as ‘Essential’ they should not be interviewed.

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| **Specification** | **Ref** | **Criteria** | **Essential / Desirable** | **Examples Measured by** |
| **Education and Training**  Formal qualifications and relevant training | ET1  ET2  ET3  ET4  ET5  ET6  ET7 | Level 3 Nails qualification    Teaching qualification (must be willing to work towards PGCE if Level 5 not already held)  GCSE Maths and English (or equivalent Level 2 qualification) or willingness to work towards  Internal Verifier Award  L2 & L3 Make-up Qualification  CIPD or similar qualification  Level 3 Beauty | Essential  Essential  Essential  Desirable  Desirable  Desirable  Desirable | Application Form  Application Form  Application Form  Application Form  Application Form  Application Form  Application Form |
| **Work Experience**  Ability to undertake duties of the post | WE1  WE2  WE3  WE4  WE5  WE6 | Significant relevant industrial experience in nails  Experience of teaching/instructing on sector-based programmes  Experience of working with/an ability to form strong working relationships with external organisations  Experience of teaching/instructing on sector-based programmes in an educational environment  Experience of working with/an ability to form strong working relationships with external organisations  Experience of teaching/instructing on sector-based programmes in an educational environment | Essential  Essential  Essential  Essential  Desirable  Desirable | Application Form / Interview  Application Form / Interview  Application Form / Interview  Application Form / Interview  Application Form / Interview |
| **Skills and Knowledge**  Includes abilities and intellect | SK1  SK2  SK3  SK4  SK5  SK6  SK7 | An excellent ability to communicate across all levels  An ability to motivate, inspire, influence, and engage colleagues and students  An ability to effectively teach, train and assess students across a range of areas.  Knowledgeable with ICT applications e.g. Outlook, Teams, Power-point  Practical demonstration skills  Good knowledge of National Industry Training Standards  An ability to teach across relevant sector/industry curriculum areas | Essential  Essential  Essential  Essential  Essential  Desirable  Desirable | Interview / Task  Interview / Task  Interview / Task  Interview / Task  Interview / Task  Interview / Task  Interview / Task |
| **Personal Qualities**  Includes any specific physical requirements of the post – (subject to the provisions of the Equality Act) | PQ1  PQ2  PQ3 | Highly- professional, flexible, organised, self-motivated, positive with a can-do attitude, target driven, supportive, determined and resilient  Ability to embrace change, solutions-focussed  Excellent team working skills | Essential  Essential  Essential | Interview / Task  Interview / Task  Interview / Task |
| **Suitability to work with children, young people and vulnerable adults**  Issues relating to safeguarding and promoting the welfare of children, young people and vulnerable adults | CH1  CH2  CH3 | Motivation to work with children, young people and vulnerable adults  Ability to form and maintain appropriate relationships and personal boundaries with children, young people and vulnerable adults  Emotional resilience with challenging behaviours | Essential  Essential  Essential | Interview / References / DBS Check |